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State Superintendent of Schools

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TO: Local Directors of Career and Technology Education

FROM: Katharine M. 
Assistant State Superintendent
Career and College Readiness

SUBJECT: Articulation Agreement with Stratford University

DATE: July 16, 2012

I am pleased to announce that the Maryland State Department of Education (MSDE) has entered into multiple articulation agreements with Stratford University (SU) for the following Maryland Career and Technology Education (CTE) Programs of Study: American Culinary Federation (ACF) and ProStart Food and Beverage Management.

This is a wonderful opportunity for students in these programs to gain advanced standing in challenging programs of higher education. The chart below shows the number of credits that may be earned in each program.

Program	SU Courses	No. of Credits	
ACF – Culinary Pathway	CUL 111	Culinary Theory and Sanitation	4.5 credits
	CUL 121	Kitchen Fundamentals	4.5 credits
	CUL 160	Fundamentals of Baking	4.5 credits
	HOS 270	Hospitality Supervision	4.5 credits
ACF – Baking/Pastry Pathway	CUL 111	Culinary Theory and Sanitation	4.5 credits
	CUL 121	Kitchen Fundamentals	4.5 credits
	CUL 160	Fundamentals of Baking	4.5 credits
	HOS 270	Hospitality Supervision	4.5 credits
ProStart – Food and Beverage Management	CUL 111	Culinary Theory and Sanitation	4.5 credits
	CUL 121	Kitchen Fundamentals	4.5 credits
	CUL 160	Fundamentals of Baking	4.5 credits
	HOS 270	Hospitality Supervision	4.5 credits

Copies of the articulation agreements are attached. Please review them and note the responsibilities of all involved parties, including the school system, the student, the Maryland State Department of Education, and Stratford University.

Stratford University Articulation Agreements

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Questions about the articulation agreements and/or the CTE programs of study may be directed to the MSDE Consumer Services Hospitality and Tourism Cluster Team. Please contact Marquita Friday at 410-767-0183 or via email at mfriday@msde.state.md.us, or Nina Roa at 410-767-1904 or via email at nroa@msde.state.md.us.

C: Eric Frauwirth
Dean Kendall
CTE Staff

**ARTICULATION AGREEMENT
STRATFORD UNIVERSITY
AND THE
MARYLAND STATE DEPARTMENT OF EDUCATION
ON BEHALF OF LOCAL SCHOOL SYSTEMS***

August 2012 – August 2013

Maryland State Department of Education (MSDE) and Stratford University (SU) enter into this articulation agreement in order to facilitate the enrollment of students from the Maryland Career and Technology Education Program of Study in Food and Beverage Management - ProStart into Stratford University.

Subject to terms of this agreement, a student who successfully completes the **Maryland CTE Program of Study in Food and Beverage Management - ProStart** (*Becoming a Food Service Professional I* (1 credit), *Becoming a Food Service Professional II* (1 credit), and *Food Service Professional Experience* (2 credits)) will be granted advanced credit at Stratford University for the following courses:

CUL 111	Culinary Theory and Sanitation	4.5 Credits
CUL 121	Kitchen Fundamentals	4.5 Credits
CUL 160	Fundamentals of Baking	4.5 Credits
HOS 270	Hospitality Supervision	4.5 Credits

Stratford University accepts Advanced Placement examination scores of three or better to fulfill General Education requirements.

The terms of this agreement are as follows:

Maryland Local School Systems will:

- Offer the Maryland Career and Technology Education (CTE) program of study in Food and Beverage Management – ProStart as stated in the Maryland CTE program proposal;
- Communicate details of this agreement to principals, teaching staff, guidance personnel and students; and
- Identify a ProStart contact person at the local school system’s central office who will communicate with SU regarding this agreement.

Students will:

- Complete the four-course program of study;
- Complete a 400 hour, industry-mentored work-based learning experience;
- Take and pass the two National Restaurant Association Education Foundation (NRAEF) exams;

- Earn the National ProStart Certificate of Achievement;
- Earn a B grade in all Maryland Food and Beverage Management - ProStart Program courses, and will maintain an overall B grade average;
- Receive a high school diploma;
- Meet the admission dates and procedures that apply to all new students at Stratford University;
- Provide a letter of recommendation from his/her ProStart instructor;
- Apply within five years of high school graduation to be accepted; and
- Provide a copy of their official ServSafe certification.

Stratford University will:

- Communicate details of this agreement to admissions staff, chairs of academic departments and faculty;
- Award the appropriate number of academic and technical credits upon completion of the student's requirement as specified in this agreement upon appropriate review of the student's transcript and standing at the college or university;
- Ensure credits are recorded on the student's transcript; and
- Provide MSDE with the number of students matriculating from the Maryland CTE Program of Study as well as the number of credits awarded to the students.

Maryland State Department of Education will:

- Communicate details of this agreement with local school systems;
- Provide Stratford University (SU) with a list of approved lodging management fast track programs;
- Update the approved list biannually; and
- Meet annually with SU to update this agreement.

The following terms and conditions may apply:

- *SU may elect to have students complete a mystery basket or equivalent before final determination of advanced credits.*
- *Future agreements may include a site visit from SU personnel arranged with site personnel.*