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State Superintendent of Schools

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TO: Local Directors of Career and Technology Education with the Maryland Homeland Security and Emergency Preparedness (HSEP) Programs of Study

Allegany County Public Schools	Carroll County Public Schools
Anne Arundel County Public Schools	Harford County Public Schools
Baltimore City Public Schools	Howard County Public Schools
Baltimore County Public Schools	Prince George's County Public Schools

FROM: Katharine M.  Oliver, Assistant State Superintendent  
Career and College Readiness

DATE: November 30, 2012

SUBJECT: Articulation Agreement between the University of Maryland, University College (UMUC) and Maryland HSEP Programs of Study

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We are very happy to announce a statewide articulation agreement with University of Maryland, University College for the Maryland Homeland Security and Emergency Preparedness (HSEP) program of study. The agreement awards three (3) credits for HMLS 302, Introduction to Homeland Security, **OR** three (3) credits for EMGT 302, Concepts of Emergency Management, depending upon the student's choice of majors.

The credits awarded to students who successfully complete the state Homeland Security and Emergency Preparedness program of study and matriculate to University of Maryland, University College, apply to two degree programs. Students may select a Bachelor of Science in Homeland Security or a Bachelor of Science in Emergency Management. Depending upon the major selected, the appropriate credits are awarded.

The agreement details the responsibilities of local school systems, HSEP students, University of Maryland, University College, and the Maryland State Department of Education. All Maryland HSEP programs of study must follow the state approved program, which is also attached and referenced as Attachment A in the articulation agreement.

A copy of the agreement is attached. If you have any questions, please contact a member of the Human Resources Career Cluster Team, Jeanne-Marie S. Holly, Program Manager, CTE Systems Branch at 410-767-0182 or via e-mail [jmholly@msde.state.md.us](mailto:jmholly@msde.state.md.us) or Mike Beck, CTE Program Analyst, at (410) 767-0180, or via e-mail at: [mbeck@msde.state.md.us](mailto:mbeck@msde.state.md.us)

KMO:jmsh

Attachments

c: CTE Staff  
Stephen S. Carter, UMUC

Maryland Public Schools: **#1 in the Nation Four Years in a Row**

**STATEWIDE ARTICULATION AGREEMENT  
BETWEEN  
UNIVERSITY OF MARYLAND UNIVERSITY COLLEGE  
AND  
MARYLAND STATE DEPARTMENT OF EDUCATION  
ON BEHALF OF LOCAL SCHOOL SYSTEMS**

*This articulation agreement can be used for students enrolling in the following programs:  
Major in Homeland Security or Emergency Management  
At the School of Undergraduate Studies  
In the University of Maryland University College (UMUC)*

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Maryland State Department of Education (MSDE) and University of Maryland University College (UMUC) enter into this articulation agreement in order to facilitate the enrollment of students from the Maryland Career and Technology Education (CTE) Program of Study in Homeland Security and Emergency Preparedness into UMUC.

The purpose of this document is to outline responsibilities for ensuring that students earn college credit for the MSDE, Career and Technology Education Homeland Security and Emergency Preparedness Program of Study that meets requirements specified in the articulation agreement between Maryland Local School Systems (LSS) and UMUC. Representatives from MSDE, UMUC, local school systems and the students share responsibilities.

Subject to terms of this agreement, a student who successfully completes the approved Maryland CTE Program of Study in Homeland Security and Emergency Preparedness and who enrolls at UMUC will be granted advanced credit at University of Maryland University College for one of the following courses:

- HMLS 302, Introduction to Homeland Security, (3 credits);
- Or
- EMGT 302, Concepts of Emergency Management, (3 credits).

All eligible students will have completed one of the approved Pathway Options in the MSDE Career & Technology Education Program of Study in Homeland Security and Emergency Preparedness.

**I. RESPONSIBILITIES**

**Maryland Local School Systems will:**

- Offer the Maryland Career and Technology Education (CTE) Program of Study in Homeland Security and Emergency Preparedness;
- Communicate details of this agreement to principals, teaching staff, guidance personnel, students and parents and/or guardians; and
- Provide proof of successful completion of the Maryland CTE Homeland Security and Emergency Preparedness Program of Study to the individual student, and upon request, to the University of Maryland University College.

**Students will:**

- Complete the entire Maryland CTE Homeland Security and Emergency Preparedness Program of Study by taking all required courses as designated in the Pathway Options;
- Receive a Maryland high school diploma;
- Meet the admission dates, procedures that apply to all new students at the University of Maryland University College; and
- Present proof of successful completion of the Maryland CTE Homeland Security and Emergency Preparedness Program of Study to the University of Maryland University College.

**University of Maryland University College will:**

- Arrange meetings, as requested, with interested faculty and students on the University of Maryland University College programs in Homeland Security and Emergency Management, and provide interested students with application and articulation assistance;
- Supply MSDE and local school systems with promotional literature that will be used to assist students with the application and/or articulation process;
- Communicate details of this agreement to staff in admissions, academic affairs, and faculty;
- Award the appropriate number of academic credits, as specified in this agreement, upon review of the student's transcript and completion of the application process;
- Notify student of credits awarded; and
- Provide an updated list of student credits earned to MSDE each spring.

**Maryland State Department of Education will:**

- Communicate details of this agreement with local school systems via CTE Directors;
- Confirm programs participating in the articulation agreement are currently complying with the requirements of the Maryland Department of Education, Career and Technology, Homeland Security and Emergency Preparedness as described in Attachment A;
- Provide University of Maryland University College with a list of centers (and their feeder schools) offering the approved Maryland CTE Program of Study in Homeland Security and Emergency Preparedness annually; and
- Provide University of Maryland University College with a list of CTE Directors annually.

**II. TERMINATION AND REVIEW**

- A. MSDE agrees that it will inform UMUC of any changes to the program.
- B. MSDE and UMUC agree that this Agreement may be modified by mutual written consent at any time.