




Lillian M. Lowery, Ed.D.
State Superintendent of Schools

200 West Baltimore Street • Baltimore, MD 21201 • 410-767-0100 • 410-333-6442 TTY/TDD • MarylandPublicSchools.org

TO: Local Directors of Career and Technology Education

FROM: Katharine M. 
Assistant State Superintendent
Career and College Readiness

SUBJECT: Articulation Agreement with Stratford University

DATE: July 16, 2012

I am pleased to announce that the Maryland State Department of Education (MSDE) has entered into multiple articulation agreements with Stratford University (SU) for the following Maryland Career and Technology Education (CTE) Programs of Study: American Culinary Federation (ACF) and ProStart Food and Beverage Management.

This is a wonderful opportunity for students in these programs to gain advanced standing in challenging programs of higher education. The chart below shows the number of credits that may be earned in each program.

Program	SU Courses	No. of Credits	
ACF – Culinary Pathway	CUL 111	Culinary Theory and Sanitation	4.5 credits
	CUL 121	Kitchen Fundamentals	4.5 credits
	CUL 160	Fundamentals of Baking	4.5 credits
	HOS 270	Hospitality Supervision	4.5 credits
ACF – Baking/Pastry Pathway	CUL 111	Culinary Theory and Sanitation	4.5 credits
	CUL 121	Kitchen Fundamentals	4.5 credits
	CUL 160	Fundamentals of Baking	4.5 credits
	HOS 270	Hospitality Supervision	4.5 credits
ProStart – Food and Beverage Management	CUL 111	Culinary Theory and Sanitation	4.5 credits
	CUL 121	Kitchen Fundamentals	4.5 credits
	CUL 160	Fundamentals of Baking	4.5 credits
	HOS 270	Hospitality Supervision	4.5 credits

Copies of the articulation agreements are attached. Please review them and note the responsibilities of all involved parties, including the school system, the student, the Maryland State Department of Education, and Stratford University.

Stratford University Articulation Agreements

July 16, 2012

Page 2

Questions about the articulation agreements and/or the CTE programs of study may be directed to the MSDE Consumer Services Hospitality and Tourism Cluster Team. Please contact Marquita Friday at 410-767-0183 or via email at mfriday@msde.state.md.us, or Nina Roa at 410-767-1904 or via email at nroa@msde.state.md.us.

C: Eric Frauwirth
Dean Kendall
CTE Staff

**ARTICULATION AGREEMENT
STRATFORD UNIVERSITY
AND THE
MARYLAND STATE DEPARTMENT OF EDUCATION
ON BEHALF OF LOCAL SCHOOL SYSTEMS***

August 2012 – August 2013

Maryland State Department of Education (MSDE) and Stratford University (SU) enter into this articulation agreement in order to facilitate the enrollment of students from the Maryland American Culinary Federation (ACF) Career and Technology Education (CTE) Program of Study into Stratford University.

Subject to terms of this agreement, a student who successfully completes either the Professional Cooking or Professional Baking/Pastry pathway in the **Maryland ACF CTE Program of Study** which includes: *Foundations of Professional Cooking (2 credits), Professional Cooking (2 credits) or Professional Baking (2 credits)* will be granted advanced credit at Stratford University for the following courses:

CUL 111	Culinary Theory and Sanitation	4.5 Credits
CUL 121	Kitchen Fundamentals	4.5 Credits
CUL 160	Fundamentals of Baking	4.5 Credits
HOS 270	Hospitality Supervision	4.5 Credits

Stratford University accepts Advanced Placement examination scores of three or better to fulfill General Education requirements.

The terms of this agreement are as follows:

Maryland Local School Systems will:

- Offer the Maryland ACF CTE program of study as stated in the program proposal;
- Communicate details of this agreement to principals, teaching staff, guidance personnel and students; and
- Identify an ACF contact person at the local school system's central office who will communicate with SU regarding this agreement.

Students will:

- Complete the entire ACF Professional Cooking or Professional Baking/Pastry pathway in the Maryland ACF CTE program of study by taking all required courses;
- Take and pass the ACF NOCTI exam for Certified Junior Culinarian;

- Earn a B grade in all Maryland ACF CTE program of study courses, and maintain an overall B grade average;
- Receive a high school diploma;
- Meet the admission dates and procedures that apply to all new students at Stratford University;
- Provide a letter of recommendation from his/her lead ACF Program instructor;
- Apply within five years of high school graduation to be accepted; and
- Provide a copy of their official ServSafe certification.

Stratford University will:

- Communicate details of this agreement to admissions staff, chairs of academic departments and faculty;
- Award the appropriate number of academic and technical credits upon completion of the student's requirement as specified in this agreement upon appropriate review of the student's transcript and standing at the college or university;
- Ensure credits are recorded on the student's transcript; and
- Provide MSDE with the number of students matriculating from the Maryland CTE Program of Study as well as the number of credits awarded to the students.

Maryland State Department of Education will:

- Communicate details of this agreement with local school systems;
- Provide SU with a list of approved Maryland ACF CTE Programs of Study; and
- Update the approved list biannually.

The following terms and conditions *may* apply:

- *SU may elect to have students complete a mystery basket or equivalent before final determination of advanced credits.*
- *Future agreements may include a site visit from SU personnel arranged with site personnel.*